

TURKEYFOOT VALLEY AREA SCHOOL DISTRICT

SECTION: ADMINISTRATIVE
EMPLOYEES
TITLE SICK LEAVE

ADOPTED: May 19, 2014

REVISED: Formerly 3810

334. SICK LEAVE

1. Purpose

There shall be a sick leave policy for employees that ensure that such employees will receive no less than the minimum sick leave provided under law for professional employees. Such policy shall be in accordance with the following guidelines.

2. Guidelines

Each certificated employee shall be granted ten (10) days of sick leave per year with full pay. Days allocated for sick, leave are not interchangeable with any other type of leave, i.e., personal, emergency, urgent, etc. Sick leave shall be cumulative from year to year. No employee shall be paid for sickness or accidental injury incurred as a result of his/her being engaged in remunerative work unrelated to school duties.

The Board may require the employee to furnish a certificate from a physician or other practitioner certifying that said employee was unable to perform his/her duties during the period of absence for which compensation is required to be paid under this section.

When a certificated employee severs his/her employment with one district and enters the employment of another district, she/he is entitled to his/her accumulated sick leave (25-day maximum) acquired in the school districts of the Commonwealth.

3. Responsibility

The Board authorizes the Superintendent or his/her designee to require any employee who is requesting sick leave to furnish a certificate from a physician certifying that said employee was prevented, by personal illness or personal accidental injury from performing his/her duties during the period of absence for which leave is being requested.