

SECTION: PROFESSIONAL EMPLOYEES

TITLE: INTELLECTUAL PROPERTY

ADOPTED: 5/20/2013

REVISED:

# TURKEYFOOT VALLEY AREA SCHOOL DISTRICT

419. INTELLECTUAL PROPERTY	
1. Authority	All material/intellectual property written, created or developed by any employee of the district shall be and remain the sole property of Turkeyfoot Valley Area School District.
2. Purpose	For the purpose of this policy, material/intellectual property shall be deemed to be written, created or developed by a person in the employ of the district, if the information is obtained or work undertaken through the use of district resources or facilities, supported directly or indirectly by funds administered by the district, developed within the scope of employment by the employee, agreed in writing to be specifically commissioned work by the district, or assigned in writing to the district. In such a case, the material/intellectual property shall be the sole property of the Turkeyfoot Valley Area School District and is to be used only by students and staff of the district, unless otherwise reviewed and approved by the Superintendent.
3. Delegation of Responsibility	The Superintendent or designee shall disseminate this policy so that professional employees may avoid situations in which their personal interests, activities, and associations may conflict with the interests of the district.
4. Guidelines	Professional employees are prohibited from charging or obtaining anything of value for personal gain or otherwise, unless used in training by the district, or approved by the Superintendent, in consultation with the Board of School Directors in the following areas: <ol style="list-style-type: none"><li>1. From other agencies or individuals.</li><li>2. For any materials or products that are developed through the use of district resources or facilities.</li><li>3. Supported directly or indirectly by funds administered by the district within the scope of employment of the employee.</li></ol>

<p>Pol. 317, 517</p>	<p>Additionally, professional employees are prohibited from disseminating any material/intellectual property of the Turkeyfoot Valley Area School District with no compensation.</p> <p>Violation of this policy places the employee at risk of disciplinary action or dismissal.</p> <p>References:</p> <p>Board Policy – 317, 517</p>
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