

TURKEYFOOT VALLEY AREA SCHOOL DISTRICT

SECTION: CLASSIFIED PERSONNEL
TITLE: EMPLOYMENT OF CLASSIFIED PERSONNEL
ADOPTED: October 15, 2012
REVISED: 4000, 4010

| 504. EMPLOYMENT OF CLASSIFIED PERSONNEL | |
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| 1. Purpose | The Board recognizes the role that qualified and competent classified employees play in the effective operation of the programs of the district. |
| 2. Authority SC 406 | The Board shall approve the employment and fix the compensation for all classified personnel. It shall also establish the term of employment and other conditions that may reflect the difference between full-time and part-time employment. |
| 3. Definitions | <ol style="list-style-type: none"> 1. Full-time employee – Employee that is scheduled to work eight (8) hours per day, five (5) days per week, and twelve (12) months per year. 2. Part-time employee – Employee that is scheduled to work less than thirty (30) hours per week. |
| 4. Guidelines SC111 23 Pa. C.S.A. 6301 et seq Title 22 Sec. 8.1 et seq | <p><u>Background Check</u></p> <p>The district requires employee background checks for all employees and employees of contractors and vendors doing business with the district, who are hired on or after January 1, 1986. The district recognizes that all employees of the district have the potential to have an opportunity for direct contact with children.</p> <p>The administration shall develop procedures to implement this policy and the requirements of Section 111 of the Public School Code.</p> |
| 5. Delegation of Responsibility Pol. 104 P.L. 88-352 P.L. 92-318 | The Superintendent or designee shall develop procedures for the recruitment, screening, and recommendation of candidates for classified employment in accordance with Board policy and state and federal law and regulations. |

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| <p>42 U.S.C. Sec. 12101 et seq</p> | <p>The administration may administer screening tests that bear upon the candidate's ability to perform the tasks of the job for which the candidate is being considered.</p> |
| <p>20 U.S.C. Sec. 6319</p> | <p>The principal of a school providing Title I programs to students shall annually attest that paraprofessionals providing instruction support in such programs meet the qualifications required by federal law and regulations.</p> |
| <p>School Code 111, 406</p> | |
| <p>PA Code Title 22 Sec. 8.1 et seq, 403.1 403.5</p> | |
| <p>PA Statute 23 Pa. C.S.A. 6301 et seq</p> | |
| <p>Federal Regulations P.L. 88-352 P.L. 92-318</p> | |
| <p>Federal Statute 42 U.S.C. Sec. 12101 et seq</p> | |
| <p>42 U.S.C. Sec. 653a</p> | |
| <p>Board Policy 104</p> | |