

TURKEYFOOT VALLEY AREA SCHOOL DISTRICT

No. 818

SECTION: OPERATIONS

TITLE: CONTRACTED SERVICES

ADOPTED: 9/21/2009

REVISED: 10/17/2016

818. CONTRACTED SERVICES	
1. Purpose	<p>The Board, in its effort to provide cost effective programs, may need to utilize contracted services. The board will continue to supervise and evaluate such services to assure their effectiveness. This policy is to assist the Board in maintaining qualified and legally certified services.</p>
SC 111	<p>The Board is required by law to ensure that independent contractors and their employees submit a report of criminal history record from the Pennsylvania State Police. Such reporting form shall be provided from the Pennsylvania State Police for instate residents and from the Federal Bureau of Investigation for out-of-state residents.</p>
2. Authority	<p>All independent contractors and their employees who contract with the district or are hired by the independent contractor, shall not do any work for, at, or on behalf of the district until such independent contractor or employee of an independent contractor has complied with the mandatory background check requirements for criminal history and the district has evaluated the results of that screening process. ALL public and private schools are required to review the background check reports, including the federal criminal history record information (CHRI) reports of all prospective employees and independent contractors who will have contact with children. The higher education institution administrator is responsible for reviewing the reports of prospective student teachers. The school/higher education administrator must make a determination regarding the fitness of the individual to working a position where he or she will have contact with children. The review and fitness determination is required PRIOR to the applicant working in a school.</p> <p>Please note: In order for the school to review original federal CHRI online, the contractor should provide the school with a list of employee names and their respective Registration IDs. The Department is not authorized to provide independent contractors access to the online review system.</p> <p>Once the clearances are approved by the district superintendent, the potential drivers name and credentials will then be taken to the next scheduled board of director meeting for approval as a driver for the district.</p>

<p>3. Delegation of Responsibility</p> <p>School Code 111</p> <p>Board Policy 610</p>	<p>The Superintendent shall prepare rules and procedures to assure that the legal requirements for contracted services are complied with.</p>
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